

Rusk County

PARKS/FORESTRY INTERN POSITIONS

Rusk County Forestry is accepting applications for three (3) limited-term Parks/Forestry interns for the 2020 summer season. Responsibilities include (but are not limited to): Assisting in the general maintenance of the County's parks, campgrounds and boat landings, assisting in the administration of the County's campgrounds, and assisting with various forest management activities on the Rusk County Forest.

Qualifications: There are no educational requirements for this position; however, preference for hire will be given to those pursuing a degree in forestry, recreation or other natural resources related program.

Starting wage = \$ 12.50/hour. For consideration please submit resume and County Job Application to:

Rusk County Clerk's Office
311 Miner Ave E. Suite C150
Ladysmith, WI 54848

For more information, contact Mike Zimmer, Parks Supervisor, (715) 532-2113, mike@ruskcountywi.us

Completed resume and Rusk County Job Application are due by 3:30 pm., March 13, 2020. Applications and job description are available at www.ruskcounty.org or at the Rusk County Clerk's Office, 311 Miner Ave. E. Suite C150, Ladysmith, WI 54848

This institution is an Equal Opportunity Provider and Employer

JOB TITLE: Parks/Forestry Intern Position

GENERAL SUMMARY:

Position is responsible for general maintenance and assistance with the administration of the County's parks, campgrounds and boat landings. This position is offered with the option for credits as an internship.

REPORTING RESPONSIBILITY:

1. Reports to: Parks Supervisor, Rusk County Forestry Department

ESSENTIAL FUNCTIONS OF THE JOB:

1. Assist in the general maintenance of the County's parks, campgrounds and boat landings.
2. Assist in the administration of the County's campgrounds.
3. Assist with forest management activities on the County Forest.

JOB SPECIFICATIONS:

1. Education/Training:

There are no educational requirements for this position. However, preference for hire will be for those pursuing an advanced degree in Forestry, Recreation or other Natural Resources related degree

2. Skills/Abilities:

Must possess a valid driver's license.

PHYSICAL DEMANDS:

1. Approximately 70% of the shift is spent standing or walking around. 10% is spent sitting. 20% bending or twisting to reach objects or move materials.
2. Approximately 50% of the shift is spent using near vision and 25% is spent using far vision and talking.
3. Approximately 50% of the shift is spent carrying objects weighing 10 pounds or less and 20% is spent doing low lifting (10 pounds or less) and manipulating objects such as basic tools and machinery.
4. Heavy (50 lbs or more) lifting must be done on occasion.

WORKING CONDITIONS:

1. Approximately 85% of shift is spent working outside and is subject at times to extreme temperatures, wet or humid conditions and prolonged exposure to the sun.
2. Approximately 15% of the shift is spent exposed to possible hazards from working around moving vehicles and working with mechanical equipment.

EQUIPMENT:

1. In order to perform the essential functions of this job the following equipment is normally used.
 - A. Basic office equipment; calculator, copy machine, computer and printer equipment.
 - B. Tools; hammers, wrenches, screwdrivers and the like, power tools, chainsaws, shovel and brooms.
 - C. Transportation vehicles; standard transmission pickup truck and boat.
 - D. Maintenance equipment; riding and push mower and weed/brush cutter
 - E. Medical equipment; first aid equipment
 - F. Personal Protective Equipment; steel toe boots, hearing and eye protection and hard hats.

JOB TITLE: Parks/Forestry Intern Position

Pay for this position is \$12.50 per hour with no benefits. This position is approximately 12 weeks, beginning the end of May and ending in August. Starting and ending date may be adjusted for students. Normal working hours will be Tuesday thru Friday, 7:00 a.m. to 4:30 p.m., and Saturday, 7:00 a.m. to 11:00 a.m.

To be considered for this position applicants need to submit the following:

- Resume
- Rusk County Job Application

Job Applications can be obtained by going to the Rusk County home page at www.ruskcounty.org.

Deadline for applications: 3:30 pm. March 13, 2020.

Send application materials to the following address:

Rusk County Clerk's Office
311 Miner Ave. E., Suite C150
Ladysmith, WI 54848

Questions regarding this position may be directed to Mike Zimmer, Parks Supervisor, at (715) 532-2113 or email at mike@ruskcountywi.us

If you are deaf and/or hard of hearing, call us through Wisconsin relay at 711

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