



BURNETT COUNTY ADMINISTRATION AND HUMAN RESOURCES

Burnett County Government Center
7410 County Road K, #116
Siren, WI 54872
D: 715.349.2181 | F: 715.349.2180

Nathan Ehalt
County Administrator

Judy Cornelison
Fiscal Manager

Jenelle Lindquist
Finance Specialist

Rochelle Erickson
Payroll Benefit Coordinator

Jessica Rubin
Human Resources Generalist

EMPLOYMENT OPPORTUNITY ASSISTANT FOREST & PARKS ADMINISTRATOR BURNETT COUNTY FORESTRY & PARKS DEPARTMENT

Burnett County is accepting applications for the position of Assistant Forest & Parks Administrator with the Burnett County Forestry & Parks Department. This position assists the Forestry Administrator with the management, development, and operation of the County's 111,000-acre forest along with some parks, trails, and recreational work when needed.

Qualified candidates will perform the following essential functions: establishment of 1500 acres of timber sales annually, work planning for sale establishment and regeneration work with local DNR Foresters working on the forest, keeping the forest recon updated on the web based WisFIRS System, maintaining good public relations, as well as operating and directing the use of county machinery and ensuring compliance with all OSHA regulations. Additional duties include timber sale administration, program oversight, and fire suppression.

This position requires a Bachelor's Degree from an accredited university in Forestry Management with one to three years of work related experience, working knowledge of the methods, materials, and tools used in the field of forestry, a valid Driver's License, and Chemical Applicator Certification (Required, can obtain once hired). In addition to these requirements, preferred candidates will be proficient in the use of computers and various forestry software programs, have the ability to operate heavy machinery (JD 550 Dozer, Skidsteer) and possess a CDL.

\$19.87 - \$22.72 DOQ
Excellent Fringe Benefit Package
Application Materials Accepted through June 7th, 2019

Contact Burnett County Human Resources or visit: www.burnettcounty.com.
Click on Employment Opportunities!